



NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES
COMMISSION ON PUBLIC ELEMENTARY AND MIDDLE SCHOOLS

SPECIAL PROGRESS REPORT

Name of School: _____
Address: _____
Principal: _____
Due Date for Special Progress Report: _____
Topic of Special Progress Report: _____

The Commission has requested a Special Progress Report demonstrating the school’s response to a particular area(s) of need as identified in the self study, the Visiting Committee’s Report and/or another report which had been submitted to the Commission on Public Elementary & Middle Schools.

Using this form as a cover page, attach your report and any other pertinent materials, which will assist the Commission in its review of the matter. A hard copy of the report should be submitted by mail to the Commission on Public Elementary & Middle Schools as well as an electronic copy to cdonoghue@neasc.org. Once the Commission has reviewed it, the school will be notified of the action taken.

In your report, please provide the Commission with a detailed explanation of what the school has done to address the issue(s) during the period of time since the last notification letter was sent. The presentation should be in narrative form and accompanied by whatever supplementary materials are needed.

The Special Progress Report should be prepared by members of the faculty and administration and should be reviewed by the entire faculty and at least two parent representatives. Faculty and parent representatives must sign this cover page below.

Signature of Principal _____ Date _____
Signature of Faculty Representatives _____ Date _____
Signature of Parent Representatives _____ Date _____