

**Commission on Public Elementary and Middle Schools  
Two-Year Progress Report for \_\_\_\_\_**

SCHOOL

**Sample Report on the Status of Recommendations**

2005

Recommendation	Classification	Explanation
1. Establish a process to review the Mission and Expectations in a timely and productive manner.	In Progress	A Mission and Expectations sub-committee was established to develop a review process during the year after the visit. The committee has met twice, reviewed the document, and brought suggested changes to a full faculty meeting for discussion. Subsequently, the committee makes the approved changes and submits it to the School Council for its approval. The approved version will be implemented in the next school year.
33. Provide additional math manipulatives to support the math program.	Completed	Beginning with the FY2002 budget, a line item for math supplies was added to ensure a steady flow of math materials to the school. Since that time, \$14,000 has been spent in addition to a professional development program aimed at developing new strategies for math instruction.
41. Initiate a plan to increase staff input into the professional development program.	Completed	In September, 2004 a district wide Professional Development Committee was established to meet the needs of the faculty. A questionnaire was designed and distributed to faculty members assessing their needs and ideas for professional development training. Based on the results of their input professional development programs have been implemented. The questionnaire will be updated and distributed annually. Integrated into the professional development plans are programs that support new instructional strategies based on current educational research.
49. Develop strategies to provide outreach to parents		<p>The School Improvement Team adopted this recommendation as an annual goal. The PTO, which was virtually non-existent was re-established in 2001, but it has taken a long time to find the right combination of people to take leadership roles. This year, the PTO developed its first set of programs for parents.</p> <p>The curriculum department also began a series of curriculum nights this year in order to</p>

		educate parents about testing and the need for parents to understand what their children need to know and be able to do. The SPED department has also begun a series of parental forums designed to bring an awareness of the services available for students.
<b>Recommendation</b>	<b>Classification</b>	<b>Explanation</b>
52. Purchase science textbooks for primary grades	Rejected	As the school pursued this recommendation, it became evident that textbooks at the primary level were not an appropriate solution for the lack of science materials at that level. As a result, the primary teachers attended ASCD programs in the science area, discussed the articulation of the science program with the upper grade teachers, reviewed catalogs and supply materials and opted to purchase XYZ Science kits, designed for hands-on learning and fully integrated them into the school's science program